



## Volunteer Opportunity: Board of Directors Member

### Young Achievers Daycare

(Ontario Not-for-Profit Organization & Licensed Childcare Centre)

**Location:** Cornwall and Alexandria, Ontario

**Time Commitment:** Approximately 1 hour per month, with some flexibility as Board needs evolve over time

**Term:** 1 year term

**Compensation:** Volunteer (Unpaid)

### About Young Achievers Daycare

Young Achievers Daycare is a community-based, not-for-profit childcare organization dedicated to providing a safe, inclusive, and developmentally appropriate environment for children and families. We are committed to fostering early learning, well-being, and belonging, while meeting the requirements of Ontario's *Child Care and Early Years Act (CCEYA)* and supporting the diverse needs of the communities we serve.

### Commitment to Equity, Diversity & Inclusion

Young Achievers Daycare is committed to equity, diversity, inclusion, and belonging in our governance, programs, and workplace culture. We recognize the value of lived experience and encourage applications from individuals who identify as Indigenous, Black, racialized, newcomers, persons with disabilities, members of the 2SLGBTQIA+ community, and individuals from diverse socioeconomic and family backgrounds.

We strive to create a board that reflects the diversity of the families and communities we serve and supports equitable decision-making.

### Board Member Role

The Board of Directors is responsible for the governance and overall stewardship of Young Achievers Daycare. Board members work collaboratively to ensure the organization operates in compliance with Ontario legislation, maintains financial accountability, and advances its mission in a sustainable and ethical manner.

### Key Responsibilities

- Act in accordance with the Ontario Not-for-Profit Corporations Act (ONCA) and the organization's bylaws
- Support the mission, vision, and strategic direction of Young Achievers Daycare
- Participate in board meetings and committee work
- Provide oversight of financial management, risk, and organizational policies
- Ensure compliance with the Child Care and Early Years Act (CCEYA) and applicable Ministry of Education requirements



- Hire, support, and evaluate the Executive Director/Designate (as applicable)
- Act as an ambassador for the organization within the community
- Maintain strict confidentiality regarding all Board discussions, records, and sensitive organizational, staff, child, and family information

## Qualifications & Experience

We welcome applicants with a variety of skills and lived experiences. Experience in any of the following areas is considered an asset, though not required:

- Early childhood education or licensed childcare
- Nonprofit governance or board experience
- Finance, accounting, or legal knowledge
- Human resources, labour relations, or policy development
- Community engagement, advocacy, or fundraising

Applicants must be at least 18 years of age and willing to complete any required onboarding, training, or compliance documentation.

## Why Serve on Our Board?

- Contribute to equitable, high-quality early learning and childcare in Ontario
- Help strengthen governance and long-term sustainability
- Gain experience with nonprofit governance under ONCA
- Work alongside a dedicated and values-driven leadership team

## Volunteer Board Roles Available:

- Board Chair
- Treasurer
- Secretary
- Parent Representatives (General Board Members)

## Accessibility & Accommodations

Young Achievers Daycare is committed to providing an accessible recruitment process. Accommodations are available upon request throughout the application and selection process.

## How to Apply

Interested individuals are invited to submit a brief statement of interest and resume, along with what role they are interested in, to [info@wherethechildrengrow.ca](mailto:info@wherethechildrengrow.ca).